

## Notes from CCRG Meeting held on Tuesday 1<sup>st</sup> March 2022

1.	<b>Persons Present</b> – Andrew MacPherson (AM) Debbie McDonnell (DeM) (Secretary) David McDonnell (DaM) (Chair) Tim Thomas (TT), Rod Stanley-Bell (RSB), Nick Mills (NM)	<b>Action</b>
2.	<b>Apologies</b> – None	
3.	<b>Notes of previous meeting (27/1/22)</b> - were agreed	
4.	<b>Matters arising/Action updates</b> – to be covered as agenda items.	
5.	<b>Activity Table</b> – The chair explained this item to NM. DaM will add an updated version to the website	<b>DaM</b>
6	<b>COVID</b> – the member organisations are still being cautious and maintaining some elements of precaution e.g sanitiser. It was agreed that the website would reflect the changes in emphasis from Covid to community information whilst continuing to offer support and reassurance for the vulnerable in the village.	<b>AM</b>
7	<b>Broomhill</b> – DaM has asked the PC to clarify their position as ‘custodian trustees’. Does this title mean they should manage the site? One volunteer continues to carry out work on Broom Hill. It is unclear whether the PC has public liability insurance to cover volunteers. It was felt that for future volunteer activity this should be in place. Could the PC pay an additional premium? NM agreed to investigate. AM pointed out that Suffolk Wildlife Trust carried out a survey and made recommendations for management and highlighted areas of concern. A copy had been given to the PC. SWT could do a species survey in May for £350.	<b>NM</b>
8	<b>Traffic Matters</b> – it was agreed that the priority for traffic through the village was the safety of road users and villagers, particularly at the bridge which has once again been the site of a serious accident. All plans to reduce the traffic through the village would, however, be likely to impact the shop’s business and affect neighbouring villages. DeM reported that the SID camera had disappeared from the site by the Recreation Ground entrance, only a few days after it had been installed. Ian Thompson was investigating.	
9	<b>Relations with CPC</b> – DaM welcomed NM, Parish Councillor, attending as an observer. NM clarified that the remaining PC members are of a view that the PC should not be aligned to any village organisations, should be independent and there should be no conflict of interests. At the last PC meeting it had been agreed that a recommendation will be made to Mid Suffolk that the PC should reduce to 7 members. This would be agreed following the local government review – date uncertain.	
10	<b>Organisation Updates</b> – <ul style="list-style-type: none"> <li>• Day Foundation – the facilities at Haysel House are gradually opening up for residents but bookings aren’t yet being taken.</li> <li>• The Coddendam Centre – the ASHP has been fully commissioned, the trustees are pursuing funding via Suffolk County Council for solar panels to offset the rises in electricity prices. The project to repurpose the bowls green is ongoing. The drain at the side of the Recreation Ground has been redirected away from residents’ gardens using volunteers. The Centre will plant more hedging as part of the Big Green Canopy. The Centre is hosting the Jubilee lunch on 5<sup>th</sup> June and new activities e.g country and western dancing have been booked.</li> <li>• St Mary’s – Traidcraft coffee morning on 12<sup>th</sup> March. The benefice has reviewed service patterns as the number of clergy is low. Zoom worship will be available every week but services in the church will be less frequent.</li> <li>• The Gardemau Church Charity has funded outreach display/notice boards for all churches in the benefice. New boards had been installed at St Mary’s.</li> </ul>	

	<ul style="list-style-type: none"> <li>Coddenham Community Shop – The first face to face AGM was held on 22<sup>nd</sup> February. The shareholder feedback was very positive. The Coffee Stop now has a small range of hot food – soup and toasties. 3 new volunteers have recently joined the team. More always welcome!</li> </ul>	
11	<p><b>SWOT and update from CCRG</b> – NM requested a copy of the SWOT. Day Foundation funding is available for a parish survey to create a 5-10 year plan for the village and improve community engagement. The next meeting is on 15<sup>th</sup> March at 11.00am at Haysel House. Organisations have been asked to provide potential questions for the survey.</p>	DeM
12	<p><b>Website report</b> – as the Covid threat reduces the website emphasis will move to making the gateways to the user organisations more prominent.</p> <p>There were 816 sessions in February, a reduction of 13% usage and 4.9% users. Top hits – shop, Coddenham in the press, Coddenham Centre activities, Jubilee volunteers, History Club.</p> <p>AM has secured £768 locality funding for the next year to fund the website. It was agreed that advertising and/or sponsorship from local businesses should be encouraged.</p>	RSB to approach Retreat East
13	<p><b>Environmental</b> – see above for Coddenham Centre.</p> <p>AM reported that Coddenham is one of the most responsive villages in the SCC online Energy Survey. DaM said that the shop was continuing to review single-use packaging,</p>	
14	<p><b>Welcome Pack</b> -It was agreed that a different version should be offered to the holiday rental properties and a copy placed in the shop.</p> <p>NM suggested sponsorship from local businesses.</p>	DeM
15	<p><b>Platinum Jubilee</b> – the next planning meeting is on 3<sup>rd</sup> March. Good progress is being made.</p>	
16	<p><b>AOB – Open Gardens</b> – 26<sup>th</sup> June, St Mary’s Church PCC is providing the insurance. The Shop will be open and running a Barbeque. It was agreed that Eleanor Margaritelli, COG&amp;S Chair, should be invited to a CCRG meeting so that support can be discussed.</p>	
17	<p><b>Date and Time of Next Meeting – 5<sup>th</sup> April at 2pm</b></p>	